



## CLUB VICE - CHAIRPERSON

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### Role

To be responsible for the implementation of good practice and child protection policies within the club.

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### Skills

- Approachable
  - Enthusiastic with a good knowledge of the sport and club
  - To stand in when Club Chairperson is unavailable
  - Ability to control meetings
  - Confident at public speaking
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### Main Duties

- To stand in as chair and control the meetings of the management committee in the club chairperson absence.
  - To be involved, where appropriate, in the coordination of club activities
  - Oversee decisions made by the sub committees
  - Report to the officers of the management committee at the first opportunity of any instant decisions taken, and ensure that all policy decisions are ratified by the management committee
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### Commitment

Chair the swimming Committee – Sub Committee

Determined by the club i.e. 2 hours per week plus Committee Meetings

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### Benefits to Self

Contribution to ensuring a safe and well-managed club

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Print Name: .....

Signed: .....

Dated: .....