



# **SWIM 21 COORDINATOR**

## Role

To coordinate the development and implementation of the Swim 21 initiative within the club.

## **Skills**

- Approachable.
- Enthusiastic, with a good knowledge of the sport and club.
- · Well organised and efficient.
- Good written skills.
- Confident and effective communicator.

#### **Main Duties**

- Organise and oversee the audit and action planning stages of the Swim 21 process within the club.
- Liaise with the management committee, local authority sports development officers and the ASA NE Regional Development Officer as required.
- Keep the management committee updated on progress through the Swim 21 process.
- Liaise with the management committee with regard to funding the implementation of the club's Swim 21 "action plan".
- Ensure that club members are informed of Swim 21 courses and seminars.
- Promote the ASA Child Protection policy within the club.

#### Commitment

An ongoing responsibility for dealing with Swim 21 matters. Attending monthly management meetings.

#### **Benefits to Self**

Contribution to ensuring a safe and well-managed club.