



WELFARE OFFICER

Role

To be responsible for the implementation of good safeguarding practices and child protection policies across the club.

Skills

- Approachable.
 - Good listener.
 - Confident and effective communicator.
 - Tactful and discreet.
 - An appropriate background is desirable.
-

Main Duties

- Attend the ASA "Time to Listen" course.
 - Be aware of current ASA Child Safeguarding Policy and Procedures [Wavepower 2016-19]. (*The Welfare Officer is required to undertake appropriate training on an ongoing basis as necessary.*)
 - Ensure all possible child protection concerns (urgent and non-urgent) are dealt with in accordance with current ASA Child Safeguarding Policy and Procedures [Wavepower 2016-19].
 - Administer and manage the completion of DBS forms across the club.
 - Raise awareness of good safeguarding practices and child protection policies with teachers and coaches through exposure to the ASA approved Sportscoach UK "Safeguarding and Protecting Children Workshop".
 - Raise awareness of good safeguarding practices and child protection policies with volunteers through exposure to the NSPCC "Keep Children Safe in Sport" initiative.
 - Promote the ASA/NSPCC Swimline across the club.
-

Commitment

Dealing issues as and when they arise.
An ongoing responsibility for overseeing welfare matters.
Attending monthly management meetings.

Benefits to Self

Contributing to the provision of a safe environment for young persons to enjoy sport.
