

1. General Conditions

- a) The Swimming Management Group (“the Group”) reserves full powers over the Swim England Winter Championships (50m), including but not limited to cancelling, postponing or changing the Championships venue and/or format due to reasons beyond its reasonable control.
- b) The Championships shall be held under ASA Laws and Regulations and FINA Technical Rules of Swimming.
- c) Entries may only be accepted from competitors registered as members of the ASA, SASA or WASA (‘British Competitors’) or competitors from one of the countries affiliated to FINA (‘Overseas Competitors’). British Competitors and Overseas Competitors shall be collectively referred to as ‘Competitors’. Where required to do so, competitors shall present their passport for age verification to the National Entries Administrator (‘The Administrator’), or other authorized person, not later than 15:00 hours on the day before the Championships begin.
- d) A British Competitor must be a registered member, or equivalent, of the club in whose name he/she is entered, at the date of making the initial entry. This club must be offered by the online entry system for British Competitors. Competitors may enter in the name of one club only.
- e) Junior competitors will be born in the year 2002 or later.
- f) Ages at midnight on the 31 December 2017.

2. The Events

- a) Individual events:
50m, 100m, 200m, 400m, 800m (Female) and 1500m Freestyle (Male),
50m, 100m & 200m Backstroke, Breaststroke, Butterfly
100, 200m & 400m Individual Medley
- b) Team events:
4x100m & 4x200m Freestyle, 4x100m Medley

3. Entries

- a) Entries shall be received by the Administrator by no later than the ‘closing date’ i.e. 12 noon on Thursday 23rd November 2017, accompanied by the appropriate entry fee. (Individual £11, Team £22, Relay Alternate £1).
- b) Subject to space being available within the heat sessions, those who fail to enter before this ‘closing date’, but still wish to compete will be allowed to submit ‘late entries’ until the end of the Team Leader meeting to be held on the evening of Tuesday 12th December 2017, (time to be notified in the Confirmation Pack) for which the accompanying entry fee will be twice that of the initial entry fee (Individual £22, Team £44, Relay Alternate £2).
- c) Only times achieved in a 50m pool are accepted for entry, no converted times will be accepted.
- d) All entrants must have equaled or bettered the Entry times. All individual times from ASA, SASA, WASA entrants must be recorded in the British Rankings from Swimming Competitions designated or licensed for entry into National competitions since 1st December 2016.
- e) Split Times, either intermediate distance or first leg of a relay race, are not acceptable for entry.
- f) Overseas Competitors must submit entry times that are recorded in the Long Course FINA Rankings or in official meet results from a National Governing Body sanctioned competition in a 50m pool and be achieved since 1 December 2016.

4. Team Events

- a) Individuals forming the teams must be registered members of the club for which they are competing and if they are not entered in an individual event (i.e. are a Relay Alternate), they must complete an online entry. A competitor entered in the name of one club in the individual events may not compete in the name of another club in the team events.
- b) Where a club has more than one team in an event a competitor who has been declared for one team may not compete for another team in the same event.
- c) Team Declaration Forms must be completed and submitted to the Recorders at least 60 minutes before the start of the session in which the team is competing.

5. Administration

- a) Coaches, team managers and chaperones will be required to obtain a poolside accreditation pass by means of an online application in advance of the closing date. Coaches, team managers and chaperones must print their own pass.
- b) British Competitors must print their own accreditation. A link will be provided in the email sent to them confirming acceptance of their entry. Overseas Competitors will be required to supply a suitable photograph in order to provide them with a photographic accreditation.
- c) Admission to the pool will only be allowed with a valid accreditation.
- d) Should a competitor withdraw from all events they have entered then their accreditation will become invalid and entry to the athlete areas will not be permitted.
- e) A charge will be levied for lost, mislaid or forgotten passes.

6. Meet Procedure

- a) There will be no restriction on the number of teams a club may enter in the Heats. A club may only have one team in the Final.
- b) All events shall have heats and A & B Finals, with the exception of the Men's 1500m & Women's 800m Freestyle which shall swim the Fastest Heat in the appropriate Finals Session and the Team Events which will only have one final.
- c) Heats – Heats shall be seeded in accordance with FINA rules.
- d) The fastest ten Competitors from the heats, irrespective of age, shall be allocated places in the A Final.
- e) The next fastest ten Competitors shall be allocated places in the B Final. There will be no reserves.
- f) In the event of a withdrawal from the A Final a swimmer may be elevated from the B Final to the A Final. Competitors withdrawing from the B Final will not be replaced.
- g) Only two Overseas Competitors may progress to the A Final.
- h) Competitors whose entries have been accepted will be expected to swim unless they have complied with the withdrawal procedure.

7. Withdrawal from Heats

- a) Withdrawals must be made by the end of the Team Leader Meeting for day 1 swims and by 12 noon on the day before for all subsequent days.

8. Withdrawal from Finals

- a) Finalists, not wishing to swim, shall notify the Chief Recorder of their intention to withdraw no later than 30 minutes after the conclusion of the last individual event in the Session in which they have qualified for the next round. The withdrawal shall be made on the official withdrawal form.

9. Call Room

- a) Competitors must report to the competition stewards in the Call Room for heats and finals and follow their direction. It is Competitors' responsibility to report in good time for their event.
- b) Finalists are required to report to the Call Room in sufficient time and be available to parade for their event. They must enter the Call Room 'race ready' as under normal circumstances having entered the Call Room they should remain in its confines until lead onto the pool deck for their race. Upon entry, Competitors must ensure that they report to a Steward and be registered as being present in the Call Room.
- c) Coaches, team managers and chaperones will not be allowed in the Call Room area during the finals at any time.

10. Medals

- a) Medals shall be awarded to the first, second and third placed British Competitors in each A final.
- b) Medals will also be awarded to the first, second and third placed British Junior Competitors, preference being given to times recorded in the A then B Finals. Should there be insufficient Junior Competitors in the Finals, times swum in the Heats will be used to determine the awards.
- c) Medals will be awarded to the British clubs placed first, second and third in the Team Finals.
- d) Commemorative Medals will be awarded to Overseas Competitors placed first, second or third in Individual Events, Team Events or the Junior Awards.

11. Doping Control

- a) Competitors taking part in the Championships may be subject to random doping control sample collection.
- b) Competitors are required to bring and have with them at all times either a passport or other form of identity incorporating their photograph.

12. Team Leader Meeting

- a) It is a requirement for a representative from all clubs with Competitors entered in this Championships to attend the Team Leader Meeting which will take place on the evening of 12 December 2017. The time and location will be notified in the Competitor Confirmation Pack.