



SwimMark
ESSENTIAL CLUB

York City Baths Club - Emergency Procedures for New Earswick Swimming Pool (private facility)

Name of person responsible for session / competition:

Thursday AM /Friday AM– Josh Spencer Head Coach
Friday PM – Allie Campbell Development Squad Coach

Details of session / competition:

Thursday AM – National Squad
Friday AM – National Squad
Friday PM – Development Squad

Facility: New Earswick Swimming Pool

Process for accident reporting:

Fill YCBC accident report (example on separate sheet). Notify the Swimming Pool Manager & YCBC Secretary. All relevant YCBC workforce have access to blank copies. Teaching Coordinator completes accident/near miss report with all details (located next to the Plant room along with the first aid box).

As outlined in the facility emergency action plan (EAP) - what action should be taken in the event of an emergency?

If a fire is discovered, immediately raise the alarm by operating the nearest break glass point. These are situated next to all exit doors.

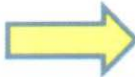















When the fire alarm sounds all pool users must listen to the lifeguards instructions, get out and go through the nearest fire exit to meet outside for a register to be taken.

Foil blankets are available adjacent to the fire exit door in the pool area

To raise an alarm, whether fire or accident, there is an emergency telephone located in the pool foyer with details of the postcode facility.

Emergency contact numbers will be displayed in the pool foyer for the electricity supplier, Yorkshire Water, the gas supplier, FoNESP Bookings Coordinator and local Police Station. At the earliest opportunity the Friends of New Earswick Swimming Pool (FoNESP) should be notified.

Emergency number for FoNESP is Andrew Calverley on **07725 086066**.

Description	Icon	Location
Emergency exit		<ul style="list-style-type: none"> Main entrance/exit. Shallow end of the pool
Emergency kit (foil blankets)		<ul style="list-style-type: none"> Fire exit located near the shallow end of the pool. Front foyer next to men's changing rooms.
Fire Control Point 'Break Glass Panel'		Located next to all exits
Emergency Telephone		Front foyer, main entrance/exit
Fire extinguisher		<ul style="list-style-type: none"> Water – main entrance/exit ABC Powder – Plant room CO2 – Plant room
Accident/Injury record book		Next to plant room with first aid box
Emergency eye wash station		Plant room
Megaphone		Next to the plant room
First Aid Kit		<ul style="list-style-type: none"> Plant room Next to accident/injury book
Pool safety equipment – Throw bag, safety reach pole, Rescue tube.		Located around the pool
Gas shut off valve		Blue container outside the plant room.
Electrical shut off		Pool plant room
Fire alarm control panel		Front foyer next to men's changing rooms.
Water shut off		Plant room
Out of bounds to all pool user groups		Plant Room
Torches		In main pool area next to First Aid kit

Details of where the emergency contact details of swimmers and volunteers helping in the session are held:

Emergency contact details are held with the secretary for all swimmers and volunteers. The teaching coordinator and coaches also have emergency contact details and medical information. These are updated every time a swimmer moves squads. The registers at each of pools for the teaching section have the contact numbers if the secretary is not present.

Identify the location of the facility first aid kit and phone to use in case of emergency:

First Aid kit is next to the Plant room. Phone is also on the wall in the pool foyer.
All YCBC service providers carry a mobile first aid kit with them at all times.

Date completed: Feb 2021

Signature of person completing form A Hullick (SwimMark Coordinator)

A handwritten signature in black ink, appearing to read 'A Hullick', with a horizontal line extending to the right.

All persons in charge of club sessions must be aware of the facilities NOP and EAP as above.
These should be strictly followed.