

York City Baths Club
68th Annual General Meeting 2018 - Minutes

27th February 2018 @ 6:15pm

**Social Room, New Earswick Social Hall, Hawthorn
Terrace, York, YO32 4AQ**

Item No.	Minute
1	<p>Apologies for Absence</p> <p>Heather Robson, Michelle Kirkman, Jon Kirkman, Wendy Emmerson, and Beccy Suddes.</p> <p>11 YCBC Members attended and 4 members of the Committee hosted the 68th AGM. Introductions were provided from the top table from John Suddes (President), Steve Creighton (Chairman), Alison Pickup (Honorary Secretary) and David Jordan (Honorary Treasurer).</p> <p>Also present - Annette Barker – Annette is the Independent Examiner.</p>
2	<p>Minutes of the 2017 Annual General Meeting and Matters Arising From There</p> <p>Received by all. Proposer – Nicola Gibbons Seconder – Duncan Brown 2017 minutes accepted.</p>
3	<p>Annual Report – Chairman</p> <p>John Suddes (JS) introduced the Annual reports – he commented that the reports were very thorough and showed continuity even though all written separately.</p> <p>No questions asked about the Chairman’s report. Report accepted.</p>
4	<p>Annual Report - Honorary Secretary</p> <p>No Questions asked, report accepted.</p>
5	<p>Annual Report/Presentation of 2017 Accounts - Honorary Treasurer</p> <p>Key points covered as part of reviewing this report:</p> <ul style="list-style-type: none"> - Profit was above the previous year. - There was an overlap of credits and debits which meant the previous accounts were not clean. This won’t happen for this year. - The profit includes £7,000 from the club gala, but without this we would have operated at a loss. Although there is no reason to expect that this can’t be achieved again in 2018, there are risks as we have had to change the date to book the pool. However the Gala has gained momentum and has previously been well supported by other clubs, which we hope to see again. The new date may also provide an opportunity for new support. It is at the end of the short course season, and swimmers will be looking for Spring Yorkshire times. - YCBC are reliant on Teaching and Training fees, and there have been periods during the year when these have dropped off. The numbers currently are relatively healthy. - The budgets have been set cautiously. - We have introduced 4 – 5% increases in all group fees, and this was the first increase in 20 months. - The increase was aligned with the financial year, so we will see the benefit of this increase across the full year.

	<ul style="list-style-type: none"> - Overall pool costs are down, reflecting the benefit of the pool rationalisation over a full financial year. - We are optimistic but have erred on the side of caution when setting the budgets. - There will be an increase in pool costs during 2018 – Yearsley & Energise have increased by 3%, but this has been built into the budgets. <p>Duncan Brown (DB) - Made comment that he would like to congratulate the Treasurer. He likes the report and the detail it provides. He also acknowledged the voluntary committee and how they are running a small to medium size business.</p> <p>David Jordan (DJ) responded with the following key points:</p> <ul style="list-style-type: none"> - He thanked DB and commented that the lack of detail in previous years was a frustration to all. - It takes a long time to process everything on an ongoing basis, but this means that numbers can be delivered to the committee meeting every month. - Everything has been reconciled this year. - In/Out costs have been balanced, e.g. Swim England Fees/Gala Fees, and the difference is correct (i.e. the amounts paid by the Club for volunteers/coaches passes etc.). <p>Report was accepted.</p>
6	<p>Appointment of the Independent Examiner of the YCBC accounts</p> <p>Annette Barker (AB) the current Independent Examiner made comment:</p> <ul style="list-style-type: none"> - That David Jordan had done a fantastic job, and everything balanced. - That the investment fund has increased in value by £25k, and it might be possible to get something out for the benefit of the Club if performance is ahead of inflation. - Reserves – this figure on the balance sheet includes grants/donations – all this money has already been received, so AB recommends that it can be moved across to tidy up the balance sheet. <p>DJ - Responded that these figures have been recorded in the accounts since 2009, and half of it had already been used by 2010. By 2012 there was £500 left. Numbers have not changed since 2012, and there is no narrative in the accounts until 2013 saying what the figures relate to. The funds were received to cover training/lifeguarding and it is likely that it has all been spent anyway so supported the recommendation.</p> <p>AB - Made comment that she was happy to audit the accounts again next year. This was accepted.</p>
7	<p>Annual Report - SwimMark Coordinator</p> <p>SwimMark coordinator Nicola Gibbons was present and took questions:</p> <p>Carol Brown (CB) - Asked whether YCBC should consider providing training in-house to cut costs.</p> <p>Nicola Gibbons (NG) - Responded that it is was good idea and had been looked at, but the practicalities of pool time, resourcing and managing a <i>teacher training</i> arm continued to be a challenge in a voluntary set up. A Level 1 Assistant teacher course is 4 days and a Level 2 Teacher is currently 8 days. Pool time is required for both and is increasingly difficult to source.</p> <p>JS - Commented he remembers that this was discussed at the committee meeting after last year's AGM, and the committee questioned whether this was viable.</p> <p>CB - Commented if we were able to do this, we could offer places to people outside the Club, which would help to cover the cost.</p> <p>It was agreed to be taken away and discussed at the next Committee meeting.</p>

	<p>Tony Evans (TE) joined the meeting at 18:35.</p> <p>No further questions, SwimMark report accepted. NG concluded that SwimMark accreditation has been submitted for the year and was with the National Panel for review.</p>
8	<p>Head Coach's Report</p> <p>This was re-circulated because 1 name had been missed out, but there was no material change to the report. Reports were well received from the Service providers. There is continued positive momentum from all aspects of the Club – Teaching, Training and Masters.</p> <p>TE - Reiterated the importance of keeping the service provider relationship clear within all communications.</p> <p>No further questions, report accepted.</p>
9	<p>Proposed Membership Subscriptions for 2018</p> <p><i>Annual Membership Fee</i> proposed at £42.00. This was approved unanimously. 11 in agreement.</p> <p>The <i>Associate Membership Fee</i> proposed to be increased from £10.60 to £10.75. DJ - Commented that this is paid on to Swim England to cover the Category 3 Fee. The Cat 3 Fee for 2018 is £10.75, so the proposal is to match this. This was approved unanimously. 11 in agreement.</p>
10	<p>Election of the Executive Committee for 2018</p> <p>JS - proposed to vote on all nominations together in a block, unless there were any objections, which there were not. All nominations accepted.</p> <p>CB - Asked why there was no nominee for the position of Vice President, and wondered if this was an omission.</p> <p>JS - Clarified that this is not a committee post. That recommendations/nominations can be received at the AGM. None were received.</p> <p>SC - Noted that there had been 2 other expressions of interest in joining the committee, received after the official closing date for nominations. We are not able to accept nominations at the AGM, under the constitution, but the committee can co-opt additional members on at the next committee meeting in March.</p> <p>JS - Was in favour of this and clarified that Committee meeting generally take place on the 2nd Wednesday of the month, at David Jordan's office in Heslington. He then closed the meeting at 6.43pm.</p>

Proposed	
Seconded	
Approved	